

Stanisław Leszczycki Institute of Geography and Spatial Organization Polish Academy of Sciences (IGSO PAS)

IS ANNOUNCING A COMPETITION SELECTION PROCEDURE

for the GeoPlanet Doctoral School in the academic year 2024/2025

Studies at the GeoPlanet Doctoral School last 4 years. During the course of studies, the student should pass the lectures and seminars provided for in the programme, including interdisciplinary lectures given in the institutes forming the doctoral school, and prepare a doctoral thesis. Most seminars and all course lectures are held in English.

Doctoral schools may accept students who hold a Master's degree or equivalent.

Candidates should submit the following documents::

1. Application for admission to the doctoral school with the consent to process personal data for the recruitment process and a statement on familiarizing oneself with the Recruitment Regulations for the GeoPlanet Doctoral School (Attachment 1 - Application form for admission to the GeoPlanet Doctoral School).

The topic of the doctoral dissertation (point 3 of the Application) should be formulated by the candidate himself/herself and agreed with the future supervisor/tutor.

2. A certified copy of the Master's degree diploma.
3. Transcript of academic grades from bachelor and master studies.
4. A curriculum vitae containing the course of previous education and employment (Attachment 2 - CV form).
5. A letter of motivation containing a short description of scientific interests, scientific achievements, a list of publications, information on involvement in scientific activity (membership in scientific circles, participation in scientific conferences, internships and trainings, received awards and distinctions) and a justification of the intention to undertake education at the doctoral school (Attachment 3 - Letter of motivation form).
6. Certificates or other documents confirming the level of English language skills, if applicable.
7. At least one recommendation letter (reference letter) from a senior researcher.

The documents should be delivered in person or by post to the Institute's address (00-818 Warsaw, ul. Twarda 51/55, secretariat room number 341), or in electronic form by sending them to the following e-mail address: b.ziel@twarda.pan.pl

The final deadline for submitting documents is September 30th, 2024. This deadline may be extended by decision of the Director of IGIPZ PAN.

The competitive recruitment will be conducted in two independent rounds. In the first round, the recruitment procedure will apply to applications submitted by August, 1st, 2024. The second round will cover applications submitted at a later date.

In the case of documentation that does not meet formal requirements, candidates will be asked to fill in the gaps within 7 days from the date of sending the notification. After this period, incomplete applications will be rejected and candidates will be informed accordingly.

Each round of recruitment process will take place in two stages:

Stage I - Evaluation of the documentation submitted

The selection committee will evaluate the results in points:

- a) the candidate's scientific achievement (0-5 points) based on the grades obtained during studies, the scientific publications, patent applications, awards and distinctions resulting from conducting scientific research or the student activity, scholarships;
- b) scientific experience and professional experience of the candidate (0-3 points) based on the participation in conferences, workshops, trainings and internships, participation in research projects and commercial projects, involvement in scientific associations and scientific clubs and student research groups;
- c) motivation and aptitude to undertake research work (0-2 points) based on the candidate's letter of motivation and the opinion provided in the letter of recommendation.

Candidates must have obtained a minimum of 5 points in stage I in order to qualify for stage II.

Candidates will be informed about the results of the first stage and the dates of interviews within 2 weeks of the completion of the first or second round of recruitment.

Stage II - an interview during which the committee will evaluate:

- a) the candidate's knowledge at the master's level, with regard to the discipline in which the candidate wants to undertake education (0-3 points);
- b) the candidate's presentation covering the results of the research conducted so far (0-3 points);
- c) motivation and aptitude for research work within the framework of the selected subject-matter of the doctoral dissertation (0-4 points).

Based on the sum of points from the evaluation of applications in the first and the evaluation of the interview in the second stage, a ranking list of candidates will be created. The person or persons who obtain highest total number of points (but at least 10) will be recommended by the admission committee for admission to the Geoplanet Doctoral School.

The final decision on admission of a certain number of number of persons to the Geoplanet Doctoral School will be taken by the Director of IGiPZ PAN.

The Institute will inform the candidates of the results within 14 days of the last interview.