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## **Regulations of the Doctoral Student Government**

Stanisław Leszczycki  
Institute of Geography and Spatial Organization  
Polish Academy of Sciences

### **Chapter I. General provisions**

#### **§1**

Doctoral Student Government of the Stanisław Leszczycki Institute of Geography and Spatial Organization PAS, hereinafter referred to as the **Government**, is an organization associating all participants of Doctoral Schools, run or co-run by the Stanisław Leszczycki Institute of Geography and Spatial Organization PAS, hereinafter referred to as the **Institute**.

#### **§2**

The government acts upon the following provisions:

1. the Law as of 20th July 2018 – Law on higher education and science (Journal of Laws as of 2018, item 1668) – hereinafter referred to as the **Law**,
2. The Statute of the Stanisław Leszczycki Institute of Geography and Spatial Organization of the Polish Academy of Sciences,
3. Regulations of the Doctoral Student Government of the Stanisław Leszczycki Institute of Geography and Spatial Organization PAS, hereinafter referred to as the **Regulations**.

#### **§3**

The Regulations define the structure and rules of operation of the Institute's doctoral student government.

#### **§4**

The Government represents the community of the Institute's doctoral students in matters relating to the rights and obligations related to science, culture and their social and living conditions.

### **Chapter II Organization of the government**

#### **§5**

The Government consists of all doctoral students studying at Doctoral Schools run or co-run by the Institute.

#### **§6**

Membership in the Government ceases as a result of:

1. graduation from the Doctoral School,

2. resign from participation in the Doctoral School,
3. deletion from the list of participants of the Doctoral School,
4. written resignation from membership communicated to the Chairperson of the Government.

## §7

The goals of the Government are:

1. defending the rights of doctoral students,
2. supporting and promoting scientific activity,
3. participating in deciding on matters of doctoral students and the Institute,
4. integration of the Institute's doctoral student's community,
5. organizing mutual assistance and peer cooperation,
6. acting for positive changes in the situation of doctoral students.

## §8

Government members have the right to:

1. active and passive participation in the meetings of the Government,
2. participation in the work of the Government,
3. submitting opinions and motions to the Chairperson of the Government,
4. active election right to Government bodies.

## §9

The Government achieves its goals through:

1. representing the interests of doctoral students at the Institute and outside it,
2. expressing opinions of doctoral students on their own initiative, at the request of the Institute's Management or entities running Doctoral Schools,
3. submitting applications to parties running Doctoral Schools,
4. participating through its representatives and with the consent of the Chairman of the Scientific Council, in meetings of the Council of Doctoral Schools and in the Scientific Council of the Institute.

## §10

1. The Government works through its organs. Government bodies are:
  - a. Doctoral Students' Assembly,
  - b. Chairperson of the Government.
2. The chairperson of the Government is elected in an open vote. The Doctoral Students' Assembly consists of all doctoral students studying at the Doctoral Schools run or co-run by the Institute.
3. The Doctoral Students' Assembly is the decisive (legislative) body of the Government.
4. The Chairperson of the Government is the executive body of the Government.
5. The Chairperson of the Government is elected in an open vote by the Doctoral Students' Assembly, during the meeting of the Government.
6. Government bodies are the sole representative of the Government.

## §11

Government bodies cooperate with the bodies of the Institute in the performance of its statutory tasks.

## §12

1. The Chairperson of the Government and the Doctoral Student Representative on the Scientific Council of the Institute are elected by the Doctoral Students' Assembly during the meeting in the presence of at least half of all members of the Government.
2. All members of the Government who are present at the meeting have the right to nominate candidates for the Chairperson of the Government and the Doctoral Student Representative on the Scientific Council of the Institute, provided that:
  - a. the candidate agrees to be a candidate,
  - b. the election is made in open voting, by a simple majority of votes.
3. The Chairperson of the Government is elected for a minimum two-year term of office, while the Doctoral Student Representative on the Scientific Council of the Institute for a minimum one-year term.
4. The term of office begins on November 1.

## §13

The Doctoral Student Representative on the Scientific Council of the Institute is a representative of doctoral students and participates in the meetings of the Scientific Council with the casting vote.

## §14

The duties of the Chairperson of the Government include:

1. representing the Government before the authorities of the Institute,
2. coordinating the work of Government bodies,
3. ensuring that the provisions of these Regulations are complied with by Government bodies,
4. receiving complaints from doctoral students regarding conflicts between doctoral students and their supervisors and presenting these complaints to appropriate bodies,
5. providing Government bodies with appropriate conditions for their activities,
6. applying to the Institute's authorities in matters relating to Doctoral Schools and/or doctoral students.

## §15

1. The mandate of the Chairperson of the Government and the Doctoral Student Representative on the Scientific Council of the Institute shall expire in the case of:
  - a. His/her resignation,
  - b. loss of the doctoral student status,
  - c. the termination of his/her membership in the Government,
  - d. inability to perform the function for a period longer than 4 months (the Government decides about the incapacity by a simple majority of votes), in the case of the Chairperson of the Government,
  - e. failure to participate in the work of the Institute's Scientific Council for a period longer than six months, in the case of the Doctoral Student Representative on the Scientific Council of the Institute.
2. Members of the Government may challenge the mandate of the Chairperson of the Government or any other representative of the Government bodies.
3. To challenge the mandate is needed:
  - a. a written application signed by at least 1/3 of all members of the Government,
  - b. raising the motion at the meeting of the Government.
4. The motion to challenge the mandate must be substantiated.
5. The contestation of the mandate becomes legally valid if it is supported by the majority of the members of the Government in an open vote.

6. In the event of the expiry of the mandate of the Chairperson of the Government or the Doctoral Student Representative on the Scientific Council of the Institute, members of the Government have the right to hold supplementary elections.

#### §16

1. The meeting of the Government is convened by the Chairperson of the Government with a frequency adjusted to the needs, at least once a year, in October.
2. The meeting held in October is a reporting and election meeting of the Government. It is convened by the outgoing Chairperson of the Government.
3. The meetings of the Government are convened by its Chairperson:
  - a. on its own initiative,
  - b. at the request of members of the Government, not later than within 14 days of receiving the request,
  - c. at the request of the Director of the Institute, no later than within 14 days of receiving the request.
4. The meetings of the Government are public (unless the Chairperson decides otherwise) and are chaired by the Chairperson of the Government or another member of the Government appointed by the Chairperson.
5. Meetings of the Government may be organized in a stationary mode in a designated room at the Institute, online via selected videoconferencing software or in hybrid mode. The link to the event is sent to members of the Government and representatives of the Institute by e-mail by the Chairperson of the Government or another member of the Government appointed by the Chairperson, no later than 2 days before the planned meeting.
6. Between the meetings of the Government, all decisions concerning the Government are made by the Chairperson of the Government.

#### §17

1. The Regulations are created by all members of the Government.
2. Introducing and approving changes to the Regulations requires voting at the meeting of the Government. Changes are approved in an open voting in the presence of at least half of all members of the Government.
3. Planned changes should be presented to the Government at least 2 weeks before the meeting of the Government.
4. The Chairperson is obliged to inform the Director of the Institute of each planned change in the Regulations.

#### §18

Members of the Government are obliged to comply with the Regulations and resolutions of the Government authorities.

### **Chapter III Final Provisions**

#### §19

The Regulations shall enter into force after the Director of the Institute confirms its compliance with the Law and the Statute of the Institute and after it has been signed by the Director of the Institute and the Chairperson of the Government.

The regulations were adopted by the Doctoral Student Government of the IGSO PAS on April 25, 2022.